



Dear VMA Students & Families,

Thank you for your ongoing patience, and for the many ways in which our community continues to come together in support of our students, our teachers, and our schools as we navigate new territory. We are writing to provide you with additional detailed information about the continued school closure and our required continuous learning plan. We will regularly updating you through weekly phone and email blasts, updates on our website, and/or posts on our social media website. In addition, teachers will be continuing regular communication with students and families. Take note: We will follow this structure for the remainder of the school year.

We have been developing a plan to shift from our current framework to a *Continuous Learning Instruction* model, consistent with the **Continuity of Learning Plan** requirements outlined in the Governor's [Executive Order 2020-35 \(COVID-19\)](#), with a target date of April 20, 2020 to begin implementation. Our VMA Continuity of Learning plan was developed in collaboration with teachers, staff, stakeholders from Clara B Ford Academy & Vista Maria, school board members, and management company. In our plan, we will utilize a digital platform to continue learning for our students. To ensure equitable access, we will have paper based packets available as well.

Please look below for additional information regarding participation, grading, technology distribution and also what seniors can expect during this time. Please stay safe and we will be in contact again after next week with additional updates.

Seniors

If prior to March 11, 2020 you were on track to graduate, you can expect to hear personally from the school counselor Mrs. Carroll. She will be scheduling a virtual meeting or conference call with you to discuss your senior audit. A copy of the audit has been mailed to you and will be provided during the meeting.

Technology Distribution

If you need to borrow a computer from the school, you can do so on **Friday, April 17, 2020 between the hours of 10:00am-2:00pm only**. Any student borrowing a computer must come with their parent (if under 18) and sign and complete a technology use agreement.

Coping with COVID

We are fortunate to have a partnership with Vista Maria. They have a wraparound program that can provide your student and family with support and resources. Some examples include: goal setting and planning, emotional or behavioral counseling, vocational training, mentorships, etc. Their brochure is included in this mailing.

Expected Student Participation

Class teachers will be tracking who is checking in and completing activities in an effort to make sure we are supporting all students as best we can. Students should do the following **weekly**:

- Join your Class virtual meeting (Google Classroom).
- Join the virtual support meetings for any subject you need help in.
- Check your student email daily Monday through Friday, and respond to any school emails.
- Turn-in required assignments for each class
- Have a two-way academic communication with each teacher in one of the following ways:
 - Email
 - Text (Remind, Class Tag, Google Voice)
 - Phone Call (Google Voice)
 - Virtual Meeting

Updated Grading Policy

No Credit (“NC”) - Students who do not successfully complete classwork. This would include: Students who do not pick up a packet. Students who do not log in to start an online assignment or do not complete and turn in assignments for **each week** of closure. This is after ongoing attempts to engage the students and resources offered to mitigate any barriers.

Credit (“C”) - Students who only successfully complete and showcase progress toward accomplishing the content specific daily activities. Students will submit a demonstration of learning to the teacher according to the activity specifications.

Mastery Grade (“0.0-4.0”) - Students who continue to complete classwork from 4/20/2020 through the end of the year will earn a mastery grade for the specific standard. **All students are expected to** continue with classwork assigned after 4/20/2020 unless they have significant barriers preventing them from engaging in the material during the building closure.

Additionally, students receiving special education services will have progress in their IEP goals and tracked.

To be fair and consistent, all continuous learning grades will be formative and identified as Incomplete or Pass. In addition, teacher contact logs will be used for on-going progress monitoring.

Thank you for your partnership as we work together with our students, staff, families and community to promote the learning, safety, health and well-being of all.

Stay safe and healthy,
Dr. Ticheal Jones, interim school leader